

## FEE REFUND POLICY

### Sresakthimayeil Institute of Nursing and Research

#### Introduction

At Sresakthimayeil Institute of Nursing and Research, we are committed to maintaining transparency, fairness, and student welfare in all financial dealings. In line with the University Grants Commission (UGC) Fee Refund Policy, we have adopted a well-defined refund structure to guide students who decide to withdraw their admission.

#### Fee Refund Guidelines (As per UGC Regulations 2024-25)

##### 1. Full Refund

- Students who withdraw their admission on or before **September 30, 2025**, will be eligible for a **100% fee refund**, subject to a **maximum deduction of ₹1,000** as processing charges.

##### 2. Partial Refunds (Based on Withdrawal Date)

Time of Withdrawal Notice	Refund Percentage
15 days or more before the last date of admission	100%
Less than 15 days before the last date of admission	90%
Within 15 days after the last date of admission	80%
Between 16–30 days after the last date of admission	50%
More than 30 days after the last date of admission	No Refund

##### 3. Applicability of the Policy

- This refund policy applies to all students enrolling in undergraduate and postgraduate nursing programs at our institute.
- Refunds will be processed within a reasonable timeframe once the withdrawal request is approved.
- Official withdrawal must be communicated in writing or through email to the **Admissions Office**.

#### Grievance Redressal

In case of any concerns or disputes regarding the fee refund process, students are encouraged to contact our **Grievance Redressal Committee** in line with the **UGC Redressal of Grievances of Students Regulations, 2023**.

**Contact Details**

For fee refund inquiries or to initiate a withdrawal request, please contact:

**Phone:** +9943583666

**Email:** [nursing@jkkn.org]

Sresakthimayeil Institute of Nursing and Research remains steadfast in ensuring a **fair, student-friendly, and transparent admission and refund process** for all applicants.